

**2019-2020**

**PARENT/STUDENT HANDBOOK**

**J. HAROLD VAN ZANT ELEMENTARY SCHOOL**

**270 CONESTOGA DRIVE**

**MARLTON, NJ 08053**

**PHONE: 856-988-0687**

**FAX: 856-988-8989**

**Nicholas J. DiBlasi,**

**Principal**

**Visit our web page at:**

**[www.evesham.k12.nj.us](http://www.evesham.k12.nj.us)**

## **THE EVESHAM TOWNSHIP SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Evesham Township School District is to promote excellence in an environment that engages students in meaningful learning experiences. In partnership with students, dedicated staff, families, and community, the district provides a strong educational foundation that will empower our students to:

- Achieve their unique potential
- Embrace self-directed, life-long learning
- Develop the skills necessary for appropriate risk-taking and responsible decision-making
- Respect themselves and others

- Problem-solve individually and collaboratively
- Become contributing members of a diverse, global society

## **THE J. HAROLD VAN ZANT SCHOOL**

### **MISSION STATEMENT**

The Mission of J. Harold Van Zant School is to provide a caring, compassionate, safe learning environment that respects each member of our community through integrated programs and also empowers each individual to reach their maximum potential socially, academically and emotionally.

# **SCHOOL HOURS**

## **FULL DAY SCHEDULE:**

Full Day Kindergarten and Grades 1-5      8:11 AM - 2:35 PM

K-AM      8:11 AM – 10:47 AM

K-PM      11:59 AM - 2:35 PM

**NOTE:** For safety and supervision reasons, it is requested that walking students not arrive at school prior to 7:50 AM.

## **EARLY DISMISSAL SCHEDULE:**

Full Day Kindergarten and Grades 1-5      8:11 AM - 12:15 PM (No lunch is served.)

K-AM      8:11 AM – 10:47 AM – No Change

K-PM      11:59 AM - 2:35 PM (Regular Schedule)

# **INCLEMENT WEATHER PROCEDURES**

The district will use Auto Attendant to call parents and notify you of a school closing or delayed opening. Please check your phone number in the Genesis Parent Portal to make sure it is correct. Our school closing code is **657**. Announcements of school closings, delayed openings or early closing will be broadcast on local television and radio stations and on Lenape District Television, Channel 19.

The **two-hour delayed opening** procedure allows us to have school in session rather than canceling the entire day, which would require a make-up day. Times will be 10:11 AM to 2:35 PM. Students in Full Day Kindergarten and Grades 1 to 5 should report to their bus stop two hours after their regularly scheduled pick up time. AM Kindergarten will attend the PM Session of Kindergarten (11:59 – 2:35 PM). PM Kindergarten classes should report to school for the regular session of kindergarten (11:59 AM – 2:35 PM). Busing will be provided.

**PLEASE NOTE: A two-hour delayed opening is scheduled for October 15, 2019,**

**January 21, 2020, and May 26, 2020, due to teacher in-service.**

## **VISITORS**

All visitors must present their license for ID purposes. Then a picture will be taken and a badge will be issued prior to leaving the entrance area. Visitors should then proceed to the office.

## **ATTENDANCE**

Regular attendance by children is important to insure continuity in instruction and to develop positive habits of responsibility.

A written statement by parent or guardian explaining the reason of an absence is required: Students who have been absent for five (5) consecutive days are required to submit a certificate from a physician certifying that he or she may return to school.

Children should not be forced to attend when ill. Children who show symptoms of fever, cough, stomach upsets, vomiting or diarrhea during the preceding 24 hours, should remain at home until completely recovered. **ALL STUDENTS MUST BE FEVER FREE FOR 24 HOURS, WITHOUT USING FEVER-REDUCING DRUGS BEFORE RETURNING TO SCHOOL.**

Parents should call early in the school day requesting work. Assignments can be picked up in the office after 2:00 PM.

## **CALL IN PROGRAM**

On days children are absent from school, parents are required to call the school at 988-0687, prior to 8:30 AM. Select Option "1" and simply state your child's name, grade, teacher and reason for the absence. If the school has not received any kind of notification concerning an absent child, every effort will be made to contact the parent at home or at work. If necessary, emergency phone numbers as per "Emergency Card" will be utilized. Even though an absence has been called in, an absence note is still required when the child returns to school. If a parent cannot be reached, the attendance officer will be asked to check on the child.

# **TARDINESS**

Excessive lateness interferes with the continuity of the instructional program. It is essential that all students be in school by 8:00 AM each day. In the event of an emergency, please send your child to school with a brief note explaining the reason for lateness. Parent/guardian **must** sign child in when they arrive late.

# **EARLY PERSONAL DISMISSAL**

When there is a need for an early dismissal, the child must bring in a note specifying the reason for the request, and the date and time dismissal is requested. No child will be permitted to leave the building alone during the school hours. Parent/guardian or a person authorized by a parent/guardian must sign the child out of the office. You will be asked for identification.

# **STUDENT DROP OFF PROCEDURES**

Students should be dropped off at the back of the school. Parking is not permitted on the road next to the school or in front of the school during drop off and pick up times. Violators may be ticketed.

# **STUDENT PICK UP PROCEDURES**

At dismissal, students who “walk” will be exited via the front doors and playground doors. Students who ride the bus will exit from our front entrance and playground doors. Parents who drive may pick up students by forming a moving “car line” in the back of our school. If you wish to park and leave your vehicles you are asked to park directly across the street from the school. Please use crosswalks. **A note or call regarding any change in your child’s dismissal routine is required. If students are going home with another student notes should be sent in from both parents.**

# **WALKING STUDENTS**

Parents are requested to please remind students to practice proper safety procedures while walking to and from school. Walkers are NOT permitted to go home with a bus student.

**IMPORTANT** - All walkers whether they are walking home or walking to a waiting car **MUST cross at the Crossing Guard. Students should not be walking or running between parked cars.**

# **BICYCLES**

Walking students in second through fifth grades are permitted to ride bicycles to school. All parents are asked to please remind students to follow careful safety practices while riding their bicycles to school. Legally, all bike riders under the age of 17 are required to wear safety helmets.

Bicycle racks are provided at the school, and it is recommended that students lock their bicycles to the rack. The school cannot assume financial responsibility for a missing or damaged bicycle.

# **BUS STUDENTS**

Students are assigned to buses by the district transportation department. This department also establishes bus routes and specific stops. There are legal limits as to the number of students permitted on each bus. Walkers are never permitted to ride the bus unless some unusual circumstances prevail and permission is authorized by the Transportation Department 988-0568. Bus students are not permitted to ride another bus without prior permission from Ms. Olt, Transportation Coordinator.

For those students who ride a bus to and from school, the following is the district adopted assertive discipline procedure:

## **BUS RULES:**

1. Stay in our seats.

2. Keep our food and drinks in our lunch bags.
3. Keep our electronic devices in our backpacks.
4. Keep our hands and feet to ourselves.
5. Keep our head, hands and feet inside the bus.
6. Wear our seat belts.

When students have after school clubs, a late bus will be provided for bus students. Bus stops for late buses may be different from the regular stops.

## **SCHOOL NUTRITION POLICY**

The Evesham Township School District has implemented School Nutrition Policy 8505. Therefore: No Food or Goodie Bags of any kind will be permitted in recognition of a student's birthday.

## **J. HAROLD VAN ZANT SCHOOL STAFF**

### **OFFICE**

Principal	Mr. DiBlasi
Guidance Counselor	Mrs. Rader
School Nurse	Mrs. Riley
Secretary	Mrs. Anderson
Clerk/Typist	Mrs. Dombrowski

<b>GRADE</b>	<b>TEACHER</b>	<b>ROOM</b>
Kindergarten Teacher	Mrs. Alexy	161
Kindergarten Teacher	Ms. Catanella	162
Kindergarten Teacher	Mrs. Edge	160
Kindergarten Teacher	Mrs. Lafferty	157
1	Ms. Coligan	164
1	Mrs. Ricciardi	167
1	Mrs. Stockl	165
1	Ms. Wittman	169



1	Ms. Wixted	163
1 & 2	Mrs. Codianni	112
2	Mrs. Bellina	147
2	Mrs. Casale	151
2	Mr. Katz	152
2	Miss Skiffington	154
2	Mrs. Stavash	153
3	Mrs. Alicea	136
3	Mrs. Errigo	137
3	Miss Rapczynski	121
3	Mrs. Steven	120
3 & 4	Ms. Donnelly	122
4	Ms. Geiger	128
4	Mrs. Goldberg	129
4	Mrs. Pino	126
4	Mrs. Whitehead	127
5	Mrs. Coles	141
5	Mrs. Davidson	118
5	Ms. Fuscellaro	143
5	Miss Keltos	145
5	Miss Naurath	117

**SPECIAL TEACHERS/AIDES**

**ROOM**

Resource Center Teacher	Mrs. Damiri	124
Resource Center Teacher	Mrs. DeFeo	124
Resource Center Teacher	Mrs. Hinger	150
Resource Center Teacher	Mrs. Minerva	119
Resource Center Teacher	Mrs. Wiesendanger	124
Classroom Aide	Ms. Cirignano	
Classroom Aide	Mrs. Cribben	
Classroom Aide	Mrs. Geary	
Classroom Aide	Mrs. Greene	
Classroom Aide	Ms. Keller	
Classroom Aide	Mrs. Kelly	
Classroom Aide	Mrs. Meenan	
Classroom Aide	Mrs. Stein	
Classroom Aide	Mrs. Worrell	

Classroom Aide	Mrs. Yarsinsky	
One on One Aide	Mrs. Hack	
One on One Aide	Mrs. Paretti	
One on One Aide	Mrs. Soeffing	
One on One Aide	Mrs. Valenza	
One on One Aide	Mrs. Zalis	
Art Teacher	Mrs. Gjellestad	166
Instrumental Music Teacher	Mrs. Melamed	116
Librarian	Mrs. Bernstein	146
Music Teacher	Mrs. Wasdick	113
P.E. Teacher	Mr. Browne	179
Reading Recovery/Intervention	Mrs. Carty	158
Reading Recovery/Specialist	Miss Heaney	156
Reading Recovery	Mrs. Meisse	155
Spanish Teacher	Mr. Robayo	
Speech Specialist	Mrs. Steck	170
Speech Specialist	Mrs. Talbot	149
Strings Music Teacher	Mr. Schafle	116
Technology Teacher	Ms. Kees	114
Teacher Assistant	Mrs. Aurite	168
Teacher Assistant	Mrs. Kratchman	148
Teacher of the Deaf	Mrs. Smyth	149

#### **CAFETERIA**

Mrs. Parsons – Manager

#### **BUS/LUNCH AIDE**

Mrs. Cribben  
Mrs. Downs  
Mrs. Fraioli  
Mrs. Kalaria  
Mrs. Lad  
Mrs. McCluskey  
Mrs. Meyer  
Mrs. Tracey

#### **CUSTODIAL STAFF**

Mr. Parker- Head Custodian  
Mr. Foster  
Mr. McCool  
Mr. Pritti

#### **ECC CHILD CARE**

Mr. Doug Baliet – Supervisor at Van Zant

## **SCHOOL LUNCH PROGRAM**

Each class is assigned 44 minutes for lunch during every full day of school. Students may purchase their lunch or milk from the cafeteria or bring their own lunch. The students go outside (weather permitting) for 22 minutes then come in and eat for 22 minutes.

### **Lunch times are as follows:**

Full Day Kindergarten & Grade 1 - 10:40 AM - 11:24 AM

Grade 2 - 11:04 AM - 11:48 AM

Grade 4- 11:28 AM - 12:12 PM

Grade 3 - 11:52 AM - 12:36 PM

Grade 5 - 12:16 PM - 1:00 PM

**A lunch menu is available on the district website.** The district has implemented a computerized point-of-sale system. All students have been assigned a "PIN" number, which the student enters when they reach the cash register. See highlights below.

Prices for the current school year are as follows:

DAILY PLATTER - \$3.00 MILK/JUICE - \$.75 SNACKS/ICE CREAM/DRINKS - \$.50 - \$1.75

Breakfast is available from 7:50 AM until 8:05 AM in our cafeteria the cost is \$1.70.

Free and reduced lunch forms are available from the nurse's office for families whose incomes qualify for this program.

# **COMPUTERIZED AND CARD-LESS LUNCH ACCOUNTABILITY SYSTEM**

Parents can send in prepayment money at any time, which is deposited in your child's account. Parents are encouraged to prepay **using checks, rather than cash**. Students can still pay cash in the line.

Checks should be made payable to **"Van Zant Lunch Program"**.

When sending in prepayment money, **please include the child's PIN number on the check**. If the money is to be divided between two or more students please put this in writing and indicate how much is to go in each child's account.

## **CHECKS WRITTEN TO THE SCHOOL DISTRICT**

We gladly accept your checks. When you provide a check as payment, you authorize us to use information from the check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

Please include the following information on your check: **Full Name, Street Address and Phone Number**.

## **RESPONSIVE CLASSROOM**

The Responsive Classroom approach is a way of teaching that emphasizes social, emotional, and academic growth in a strong and safe school community. One of the guiding principles of this approach identifies a set of social skills: cooperation, assertion, responsibility, empathy, and self-control that all children need in order to be successful academically and socially. These skills form the simple acronym of CARES, which is implemented in all elementary schools across the district. Purposeful instruction is provided to students early in the school year using interactive modeling, guided practice, and reinforcement of these social skills throughout the school day in order to build a foundation for a productive and cooperative year of learning.

At the elementary level, schools also utilize the Responsive Classroom Approach to Discipline. The following four goals are associated with this approach:

1. Establish a calm, orderly, safe environment for learning.
2. Help children develop self-control and self-discipline.
3. Teach children to be responsible, contributing members of a democratic community.
4. Promote respectful, kind, and healthy teacher-student and student-student interactions.

This approach offers clear expectations for behavior and actively teaches children how to live up to established expectations through the use of the following four proactive strategies: Morning Meeting, Teacher Language, Interactive Modeling, and Rule Creation. When students misbehave, teachers use visual and verbal cues, reminding and redirecting language, increased teacher proximity, and logical consequences to stop the misbehavior and restore positive behavior as quickly as possible so that children can continue to learn and the teacher can continue to teach.

Logical consequences can be utilized both in the classroom and at the school level. There are three types of logical consequences: reparation, loss of privilege, and time-out. With any consequence, it must connect to the following three R's: respectful, related and realistic. All consequences are handled in a respectful manner, where relevant and realistic consequences directly related to the misbehavior. Alternative strategies may also be utilized as appropriate. These include, but are not limited to the following: buddy teacher, social conferencing, class meetings, written reflections, parent phone contact or conference, referral to School Counselor, lunch/recess detention, after-school detention, in-school suspension, and out-of-school suspension.

## **SCHOOL RULES**

1. Keep our hands and feet to ourselves
2. Walk in our hallways, classrooms, cafeteria and restrooms.
3. Show respect to others by how we speak, listen, play and work with them.
4. Respect all our school property.
5. Respect other's privacy when using the restrooms.

6. Use appropriate language in our school building, on our playground and on the bus.

## **CAFETERIA RULES**

1. Be kind to your classmates. Say PLEASE and THANK YOU to everyone.
2. Speak softly.
3. Walk.
4. Stay seated at your table and keep your table clean.
5. Throw out your trash, recycle and place unwanted food in green bucket.
6. Line up quietly and stay in line as you wait for your teacher.

## **PLAYGROUND RULES**

1. Stop when the whistle blows and walk to get in line
2. Keep hands and feet to ourselves.
3. Stay in fenced area at all times.
4. Play on equipment properly and safely.

## **DRESS CODE**

Our school insists that children are appropriately dressed for school to ensure a proper learning environment, as per the district Code of Conduct.

The wearing of sneakers is encouraged since children have supervised play outside for lunch recess each day. Children in grades one through five will have physical education classes once a week. Jewelry, watches and other expensive items should not be worn to school on that day. Children are asked **NOT** to wear "flip flops," high heeled or high-wedged shoes to school.

Please label your child's clothing, backpacks and lunch boxes. Your child may check "lost and found" in the main hallway for misplaced items.

## **ELECTRONIC EQUIPMENT**

Electronic equipment of any type (e.g. cell phones, iphones, ipods, mp3 players, etc.) **may not** be brought into school unless it is approved by the Principal/teacher. Use of Electronic Readers should follow the Electronic Reader User Agreement-Acceptable Use Policy that is in the Parent Portal.

## **EVESHAM CHILD CARE PROGRAM**

Evesham Child Care (ECC) is the before and after school program sponsored by the Evesham Township Board of Education. The program operates at all six elementary schools from 7:00 AM until school begins and from dismissal until 6:00 PM. Enrollment is open to all children in kindergarten through fifth grade in the district. Childcare is available on all half day sessions and many school holidays. ECC is not available when schools are closed due to an emergency closing.

The goal of the Evesham Child Care program is to provide before and after school care in a safe, nurturing and familiar environment. ECC provides students with the opportunity to complete homework, play independently or participate in structured activities designed to promote their physical and social development.

For more information, please contact the ECC office at 988-0686.

## **HEALTH OFFICE INFORMATION FOR PARENTS**

### **POLICY ON MEDICATIONS:**

Please help us comply with the following policy, for the protection of your child and the school nurse:

All medication sent into school with your child, to be taken during school hours, must be left in the Health Office and dispensed by the nurse. All medications, including such over-the-counter items as Tylenol, Advil, allergy medicine, and cough syrup, must have a note from both the doctor and the parent. No medication will be given without these notes. The medication must be in its original container. Prescription medicine must be in a pharmacy-labeled

container. Your pharmacy will provide you with a second labeled container to send to school, if asked.

Many physicians are able to provide the required note via fax machine directly to your child's school. Parents must call the doctor's office to make this arrangement. All medications must be brought to the nurse by a parent or adult. Children may not carry medications to school.

#### SCREENINGS:

All children will have an annual growth survey, vision, and hearing test. Any deviations from normal will be reported to parents.

#### SCOLIOSIS SCREENING:

Each year a scoliosis screening is conducted for all pupils ages ten through eighteen, as required by New Jersey State law. Scoliosis is a condition of the spine in which the spine may curve to the left or right. It is most commonly found during the period of rapid growth and may progress if not treated. The purpose of the screening is to recognize scoliosis in its earliest stages. If you do not wish your child to be screened for scoliosis, you must request this in writing to the school nurse before October 1. If your child has already been diagnosed with scoliosis by your family physician, please notify the school nurse. Scoliosis screening will be done for all sports physicals. Thank you for your cooperation.

#### EMERGENCY CARDS:

The Emergency Card will be sent home on the first day of school. Please complete the card, sign it, and return it promptly. Please try to use local people for your emergency numbers, as someone who is more than twenty minutes away may be reluctant to come for your child. If your residence, emergency, and/or work number changes during the school year, please contact the school.

#### IMMUNIZATIONS:

If your child has had any recent immunization, please send a copy of the physician's certificate to the School Health Office so that we may update your child's health record.



### STUDENT ACCIDENT INSURANCE:

The school district carries a FULL EXCESS POLICY on each student during **all** school activities. Please contact the school nurse for claim forms. If you have any questions, please feel free to contact our school nurse at 856-988-0687. Fax 856-988-8989

## **HOMEWORK**

Homework is an integral part of the educational program at Van Zant School. It provides an opportunity for children to strengthen basic skills, reinforce study habits, stimulate independent thinking and develop initiative, responsibility and self-direction. Homework projects are related to classroom work and are designed to help students learn how to study. Assignments include review, development, independent study and creativity

Parents are encouraged to take an active interest by providing a suitable place for study, making resource materials available and checking to make sure assignments are complete.

## **INTERVENTION AND REFERRAL SERVICES**

The Intervention and Referral Services Committee (I&RS) is a school-based, problem-solving group selected to assist staff members with intervention strategies for meeting the learning needs and interests of students experiencing some difficulties. The Committee seeks creative ways to maximize the use of available school/district resources and offers staff members a means of drawing on these resources. Because students learn in different ways, the Intervention and Referral Services Committee (I&RS) offers teachers the opportunity to explore the resources and services to benefit students.

## **PEST CONTROL POLICY**

This notice is to comply with the NJ School Integrated Pest Management Act. Evesham Township Board of Education has adopted an Integrated Pest Management (IPM) Policy and implemented an IPM Plan to comply with this law. The district's formal IPM Policy and announcement of planned activities relating to IPM may be reviewed on the district

website: [www.evesham.k12.nj.us](http://www.evesham.k12.nj.us). IPM requires the use of the environmentally safest chemicals possible and only when necessary. Chemicals will not be applied when children are present and when possible, notice will be given prior to use. Material Safety Data Sheets (MSDS) and product labels are maintained at the Evesham Township Schools Operations Center; 129 E. Main Street; Marlton.

## **NOTICE OF NONDISCRIMINATION/GRIEVANCE PROCEDURE**

It is the policy of the Evesham Township Board of Education that no qualified handicapped or disabled person shall, on the basis of handicap or disability, be excluded from participation in, be denied benefits, or be subjected to discrimination in employment or under any program or activity sponsored by this Board. The Board shall comply with 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. The Board has a grievance procedure in place. The compliance officer for the 2019-2020 school year is Richard G. Dantine, Jr., who can be reached at 856-983-1800. Refer to the district website for these policies in their entirety.

## **REPORT CARDS/CONFERENCES**

There are three marking periods during the course of our school year. At the conclusion of each period, report cards will be issued. Parent/teacher conferences will be held according to the following schedule:

Period # 1 - Parent/Teacher conferences – November 4, 5 and 6, 2019

Report cards will be posted – December 17, 2019

Period #2 - Parent/Teacher conferences (optional) – March 12 and 13, 2020

Report cards will be posted – March 24, 2020

Period #3 - Report cards will be posted - June 16, 2020

Parent/Teacher conferences will be scheduled using the Genesis Parent Portal. Information regarding this process will be sent home in early October. This is an opportunity for teachers to communicate about each student's academic strengths and weaknesses as well as social growth and development. This is also an opportunity for

parents to share information, which may help the teachers better understand and work with their child.

## **STANDARDIZED TESTING**

As part of an overall assessment of student progress, the COGAT Tests will be administered to all students in third and fifth grade. NJ-SLA will be administered to all students in third, fourth and fifth grade. SAGES will be administered to all students in second grade.

## **VAN ZANT SCHOOL PTO**

### **EXECUTIVE OFFICERS 2019-2020**

President – Melissa Gale 1st Vice President - Liz Bauth  
2nd Vice President – Erica Poinsett Recording Secretary – Kelly McKernan  
Corresponding Secretary – Karen MacConnell Treasurer – Amy Domanski

Our PTO sponsors many school wide events such as: Field Trips, Science Spectacular, Book Fairs, Skating Party, Candy Bar Bingo, Pasta Night, Field Day, Ice Cream Social, Spring Fun Fair. The PTO also provides our students with Safety Programs, Homework Organizers and folders, refreshments and snacks for special events. PTO Meetings will be at 7:00 p.m. in the Library, dates are posted on the website.

## **AFFIRMATIVE ACTION**

The Evesham Township School District has appointed Richard G. Danntani Jr., Director of Personnel, as Affirmative Action Officers for the 2019-2020 school year. Anyone having an inquiry or concern should contact:

Evesham Township Public Schools  
25 South Maple Avenue  
Marlton, New Jersey 08053  
(856) 983-1800

## **SUBSTANCE ABUSE POLICY #5530**

The Evesham Township Board of Education has adopted a district wide substance abuse policy. If you would like to review this policy or have a copy, please contact your child's main office or contact the Administration Building.

## **SEXUAL HARASSMENT POLICY #5751 (PUPILS)**

The Board of Education recognizes "students should be able to learn in an environment that is untainted by sexual harassment. Sexually offensive speech and conduct are entirely inappropriate in the public school setting. One of our educational goals is to teach students how to live harmoniously in various social environments. Accordingly, sexual harassment will not be tolerated, either by school district employees or pupils.

Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contact of a sexual nature whenever such conduct:(a) has the purpose or effect of unreasonably interfering with student performance; or (b) creates an intimidating, hostile, or offensive working environment.

The sexual harassment of any pupil in this school district is strictly forbidden. Any pupil, employee, or agent of the Board of Education that is found to have engaged in an act or acts of sexual harassment will be subject to discipline. Any victim of sexual harassment is encouraged to report the harassment to his/her teacher, building principal, or the district Affirmative Action Officer. Reporting sexual harassment will not reflect upon the pupil's status in school; nor will it affect grades or work assignments. The right of confidentiality, both of the victim and the accused, will be respected. All persons directly involved in the particular incident will be informed relative to the results of the investigation and the remedy agreed upon or imposed. Otherwise, the results of a sexual harassment investigation will remain confidential."

## **EVESHAM TOWNSHIP ADMINISTRATION**

983-1800

SUPERINTENDENT & ACTING BUSINESS ADMINISTRATOR

Mr. John Scavelli, Jr.

DIRECTOR OF CURRICULUM & INSTRUCTION  
Ms. Danielle Magulick

HUMAN RESOURCES DIRECTOR  
Mr. Richard G. Dantine, Jr.

TRANSPORTATION COORDINATOR  
Ms. Barbara Olt

DIRECTOR OF SPECIAL SERVICES  
Mrs. Nicole Espenberg

**CURRICULUM SUPERVISORS:**

Ms. Jennifer Bland  
Ms. Kelly Cam

Ms. Robin Collins  
Ms. Mindy Kaufer

## **BOARD OF EDUCATION**

**PRESIDENT**

Joe Fiscaro

**VICE PRESIDENT**

Trish Everhart

Elaine Barbagiovanni  
Melissa Fleming  
Janis Knoll  
Dennis Mehigan

Lea Ryan  
Christopher St. John  
Nichole Stone

### **BOARD OF EDUCATION MEETING DATES**

September 26, 2019

October 24, 2019

November 21, 2019

December 19, 2019

January 6, 2020 – Reorganization Meeting 7:00 at the Meland Administration Building

All meetings begin at 6:30 p.m. with an Executive Session followed by the regular meeting at 7:00 p.m. The January will not have an Executive Session.

# EVESHAM TOWNSHIP SCHOOL DISTRICT 2019 - 2020 DISTRICT CALENDAR

School Closing # 657

[www.evesham.k12.nj.us](http://www.evesham.k12.nj.us)

SEPTEMBER 2019						
S	M	T	W	T	F	S
August	26	27	<del>28</del>	<del>29</del>	30	31
1	<del>2</del>	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	<del>30</del>					

**AUGUST**  
28-29 Wed&Thu - Teachers Return for In-Service (Schools Closed for Students)  
30 Fri - Schools Closed

**SEPTEMBER**  
2 Mon - Labor Day (Schools Closed)  
3 Tue - First Student Day (Full Day)  
30 Mon - Rosh Hashanah (Schools Closed)

FEBRUARY 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	<del>14</del>	15
16	<del>17</del>	18	19	20	21	22
23	24	25	26	27	28	29

OCTOBER 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	<del>9</del>	10	11	12
13	<del>14</del>	(15)	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**OCTOBER**  
9 Wed - Yom Kippur (Schools Closed)  
14 Mon - Teacher In-Service (Schools Closed for Students)  
15 Tue - Student Two-Hour Delayed Opening/Teacher In-Service

MARCH 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	(12)	(13)	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2019						
S	M	T	W	T	F	S
					1	2
3	(4)	<del>5</del>	(6)	<del>7</del>	<del>8</del>	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	(27)	<del>28</del>	<del>29</del>	30

**NOVEMBER**  
4 Mon - Parent/Teacher Conferences (Early Dismissal/Night Conferences)  
5 Tue - Parent/Teacher Conferences (Election Day) (Schools Closed for Students)  
6 Wed - Parent/Teacher Conferences (Early Dismissal)  
7-8 Thu-Fri - NJEA Convention (Schools Closed)  
27 Wed - Thanksgiving Recess Begins (Early Dismissal)  
28-29 Thu-Fri - Thanksgiving Recess (Schools Closed)

APRIL 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	<del>10</del>	11
12	<del>13</del>	<del>14</del>	<del>15</del>	<del>16</del>	<del>17</del>	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	(20)	21
22	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>	<del>27</del>	28
29	<del>30</del>	<del>31</del>				

**DECEMBER**  
20 Fri - Winter Recess Begins (Early Dismissal)  
23-31 Mon-Tue - Winter Recess (Schools Closed)

MAY 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	<del>25</del>	(26)	27	28	29	30
31						

JANUARY 2020						
S	M	T	W	T	F	S
			<del>1</del>	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<del>20</del>	(21)	22	23	24	25
26	27	28	29	30	31	

**JANUARY**  
1 Wed - Winter Recess (Schools Closed)  
2 Thu - Winter Recess Ends (Schools Open)  
20 Mon - Dr. Martin Luther King Day (Schools Closed)  
21 Tue - Student Two-Hour Delayed Opening/Teacher In-Service

JUNE 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	(15)	(16)	(17)	18	19
20	21	22	23	24	25	26
27	28	29	30			

**FEBRUARY**  
14 Fri - Teacher In-Service (Schools Closed for Students)  
17 Mon - Presidents' Day (Schools Closed)

**MARCH**  
12-13 Thu-Fri - Parent/Teacher Conferences (Early Dismissal)

**APRIL**  
10-17 Fri-Fri - Spring Recess (Schools Closed)  
20 Mon - Spring Recess Ends (Schools Open)

**MAY**  
25 Mon - Memorial Day (Schools Closed)  
26 Tue - Student Two-Hour Delayed Opening/Teacher In-Service

**JUNE**  
2 Tue - Teacher In-Service (Schools Closed for Students)  
15-16 Mon-Tue - Early Dismissal  
17 Wed - Last Student Day (Early Dismissal)

**Student/Teacher Days In Session**

	Student Days	Teacher Days
September	19	21
October	21	22
November	16	17
December	15	15
January	21	21
February	18	19
March	22	22
April	16	16
May	20	20
June	12	13
<b>Total</b>	<b>180</b>	<b>186</b>

**Emergency/Snow Make-up Days**  
(Subject to change pending need for additional emergency/snow closings)

1. Thursday, June 18, 2020
2. Friday, June 19, 2020
3. Friday, April 17, 2020
4. Thursday, April 16, 2020
5. Wednesday, April 15, 2020

The Board of Education reserves the right to adjust this calendar due to undetermined election dates.

- Key:**  
= Schools Closed - Students Only  
X Schools Closed - Students and Teachers  
( ) Early Dismissal - Students  
○ Student Two-Hour Delayed Opening

**Board Approval:**  
2/28/19